



Course:	SuiteLife Campus																																			
Language:	English																																			
Pre-Work	Pre-work for this class must be completed in the two weeks before class – Feb 7 – 20, 2024. To access the pre-work in MyLearn, please see the link in your class confirmation email.																																			
Class Dates and Times:	<p>Wednesday Feb 21, 2024, through Tuesday March 19, 2024 9:00 a.m. – 5:30 p.m. Central Daylight Time</p> <ul style="list-style-type: none"> • The typical day is 9am – 3pm facilitated sessions and activities, lunch break • 3:00pm-5:30pm. Offline homework / e-learning / group prep 																																			
Sample schedule for Delivery Topics:	<table border="1"> <thead> <tr> <th>Pillars</th> <th>Week 1</th> <th>Week 2</th> <th>Week 3</th> <th>Week 4</th> </tr> </thead> <tbody> <tr> <td>Business Acumen</td> <td>Accounting 101 Business Processes</td> <td>Industry Verticals</td> <td>Transformation</td> <td>Business Impact</td> </tr> <tr> <td>Business Skills</td> <td>Credentialing</td> <td>Client Management Notetaking Strategic Communication</td> <td>Objection Handling Storytelling Customers & Conflict</td> <td>Professionalism 101 Time Management</td> </tr> <tr> <td>Product</td> <td>Admin Fundamentals ERP Fundamentals Financial Management</td> <td>Data Migration Business Process Areas</td> <td>SuiteAnalytics Reports & Searches</td> <td>Accounting NetSuite Essentials</td> </tr> <tr> <td>SuiteSuccess</td> <td>Alignment Sales to PS KT Bundle Deployment</td> <td>Process Walkthrough Data Migration Strategy Configuration</td> <td>Individual Process Walkthroughs UAT</td> <td>Data Migration Transactions & Cutover Go Live Delivery</td> </tr> <tr> <td colspan="5">Highlights</td> </tr> <tr> <td>Activities & Case Study</td> <td>Teach-back Admin Fundamentals ERP Fundamentals</td> <td>Group Role Plays Process Walkthrough Personalization</td> <td>Individual Role Plays Design to Build Order to Cash Procure to Pay Record to Report Group Role Plays UAT</td> <td>Teach-back Accounting Essentials Final Presentations</td> </tr> </tbody> </table>	Pillars	Week 1	Week 2	Week 3	Week 4	Business Acumen	Accounting 101 Business Processes	Industry Verticals	Transformation	Business Impact	Business Skills	Credentialing	Client Management Notetaking Strategic Communication	Objection Handling Storytelling Customers & Conflict	Professionalism 101 Time Management	Product	Admin Fundamentals ERP Fundamentals Financial Management	Data Migration Business Process Areas	SuiteAnalytics Reports & Searches	Accounting NetSuite Essentials	SuiteSuccess	Alignment Sales to PS KT Bundle Deployment	Process Walkthrough Data Migration Strategy Configuration	Individual Process Walkthroughs UAT	Data Migration Transactions & Cutover Go Live Delivery	Highlights					Activities & Case Study	Teach-back Admin Fundamentals ERP Fundamentals	Group Role Plays Process Walkthrough Personalization	Individual Role Plays Design to Build Order to Cash Procure to Pay Record to Report Group Role Plays UAT	Teach-back Accounting Essentials Final Presentations
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Step 1. Pre-work	You must complete the required pre-work in the MyLearn Learning Platform before attending class (refer to your class confirmation email for details).																																			
Step 2. SuiteLife Campus Entrance Exam	Before attending class, you must take the SuiteLife Campus: Entrance Exam. After you register for this class, you will receive instructions on how to request an exam voucher and how to access the online exam.																																			

Step 3. Pre-Class Check-in Session	<p>The check in session for the class will happen approximately three weeks before your class. Watch your email for a Zoom invitation.</p> <p>It is mandatory that each attendee join a pre-class check-in session, to ensure you are fully prepared for your class. In the session your class facilitators will:</p> <ul style="list-style-type: none">• Review Zoom features that will be used for the class delivery• Ensure that you have access to all the resources and tools you will need for the class• Answer any questions you may have about the pre-work
Zoom Invitation	<p>Watch your inbox for Zoom invitations:</p> <ul style="list-style-type: none">• Check-in session invitation will be sent three weeks before class.• Class invitation will be sent after Check-in session.