## Pre-Work
Pre-work for this class must be completed in the two weeks before class – between November 29 and December 15. To access the pre-work in MyLearn, please see the link in your class confirmation email.

## Class Dates and Times:
- Monday December 18, 2023, through Tuesday January 23, 2024
- The typical day is 9am – 5:30pm (Central Standard time) facilitated sessions and activities, lunch break
- There will be class Dec 25 – Jan 1, and no class Mon Jan 15 (for a US holiday)
- There will be a pre-class check in call November 29. If you register after that date, please contact suitellifecampus ww@oracle.com to schedule a check-in call.
- 3:00pm-5:30pm. Offline homework / e-learning / group prep

## Sample schedule for Delivery Topics:

<table>
<thead>
<tr>
<th>Pillars</th>
<th>Week 3</th>
<th>Week 4</th>
<th>Week 5</th>
<th>Week 6</th>
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</thead>
<tbody>
<tr>
<td>Business Acumen</td>
<td>Business Processes</td>
<td>Industry Verticals</td>
<td>Transformation</td>
<td>Business Impact</td>
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<td>Business Skills</td>
<td>Credentialing</td>
<td>Lead vs Ask</td>
<td>Client Management</td>
<td>Difficult Customers Communication</td>
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<td>Time Management</td>
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<td>Objection Handling</td>
<td>Project Closure</td>
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<td>Professionalism</td>
<td>Presentation</td>
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<tr>
<td>Product</td>
<td>Admin Fundamentals</td>
<td>Business Process Areas</td>
<td>Reports &amp; Searches</td>
<td>Cutover Process</td>
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<td>ERP Fundamentals</td>
<td>Financial Management</td>
<td>Accounting for NetSuite</td>
<td>Transaction Uploads</td>
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<td>SuiteSuccess</td>
<td>Alignment</td>
<td>Data Migration</td>
<td>Process Walkthrough</td>
<td>UAT</td>
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<td>Sales to PS KT Bundle Deployment</td>
<td>Configuration</td>
<td>Transactions &amp; Cutover</td>
<td>Go Live Delivery</td>
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<tr>
<td>Activities &amp; Case Study</td>
<td>Teach-back Admin Fundamentals ERP Fundamentals</td>
<td>Case Study Hands-On Configuration</td>
<td>Group Role Plays</td>
<td>Individual Role Plays</td>
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<td>Group Role Plays</td>
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<td>Process Walkthrough</td>
<td>Design to Build</td>
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<td>Personalization</td>
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<td>Accounting Impact</td>
<td>Order to Cash</td>
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<td>Teach-back</td>
<td>Procure to Pay</td>
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<td>Record to Report</td>
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<td>Final Presentations</td>
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### Step 1. Pre-work
You must complete the required pre-work in the MyLearn Learning Platform before attending class (refer to your class confirmation email for details).

### Step 2. SuiteLife Campus Entrance Exam
Before attending class, you must take the SuiteLife Campus: Entrance Exam. After you register for this class, you will receive instructions on how to request an exam voucher and how to access the online exam.
| **Step 3. Pre-Class Check-in Session** | The check in session for the class will happen approximately three weeks before your class. Watch your email for a Zoom invitation.  

**It is mandatory that each attendee join a pre-class check-in session,** to ensure you are fully prepared for your class. In the session your class facilitators will:
- Review Zoom features that will be used for the class delivery
- Ensure that you have access to all the resources and tools you will need for the class
- Answer any questions you may have about the pre-work |
| **Zoom Invitation** | Watch your inbox for Zoom invitations:
- Check-in session invitation will be sent three weeks before class.
- Class invitation will be sent after Check-in session. |